



**HARBOUR TRUST
COMMUNITY ADVISORY COMMITTEE
4 MAY 2022
MEETING NOTES**

Time: 5:30pm - 7:30pm

Venue: In person at the Harbour Trust offices/Zoom Video Conference

Present

Bronwen Regan - *Representing Zali Steggall MP*
Sarah Dinning
Geoff Lambert
Jill L'Estrange
Julie Goodsir
Kate Eccles
Kate Evers
Malcolm Moir
Peter Lawrence
Robyn Lewis
John Tropman
Kristy Wellfare - *Representing Susan Wynne, Mayor for Woollahra*
Matthew Rafferty

Apologies

Cdr Michael Nipperess - *HMAS Penguin*
Dave Sharma - *Member for Wentworth*
Cr Michael Regan - *Mayor of Northern Beaches Council*
Cr Susan Wynne - *Mayor of Woollahra Council*
Trent Zimmerman MP - *Member for North Sydney*
Zali Steggall MP - *Member for Warringah*
Cr Carolyn Corrigan - *Mayor of Mosman Council*
Cr - *Mayor of Hunters Hill Council*
Cr Zoe Baker - *Mayor of North Sydney Council*
Ben Ingram - *Representing Trent Zimmerman MP*
Sue Heath - *Representing Anthony Albanese MP*
Colleen Godsell
Paul Forward
Beth Lawsen

In Attendance

Harbour Trust

Michael Rose, *Member of the Trust*
Janet Carding, *Executive Director*
Kathryn Roberts, *Director, Marketing & Visitor Experience*
Justin Bock, *Director, Strategic Reform*
Daniel Sealey, *Director, Planning*
Madeleine Treacy-Maclean, *Officer Stakeholder Engagement*



1. Welcome and Acknowledgement of Country

Janet Carding (JC) opened the meeting by making an Acknowledgement of Country.

JC provided the executive update and noted the Harbour Trust (HT) is in caretaker mode until after the Federal Election on 21 May 2022. JC noted that Taylor Construction Company has been selected as part of the tender process for the Sub Base Platypus project. JC updated the committee on the North Head Sanctuary and Cockatoo Island masterplans and Gai-mariagal Day 28 May 2022.

JC introduced the new Members of the HT Alison Page (AP) and Pru Goward (PG). New Members introduced themselves to the committee.

2. Report from Member of the Harbour Trust following Board Meeting 8 April 2022

Michael Rose (MR) updated the committee following the Board Meeting 8 April 2022 and sought feedback from the committee on how much/how little detail the committee would like to hear for this agenda item. Members of the Committee noted, going forward that this level of detail provided to the Committee was sufficient. MR noted the following points from the April Board Meeting:

- The HT Board received the letter of expectation from the Minister which is available on the HT website.
- Three new HT Board appointments had been made and Sandra Hook's term as a Member of the Trust has concluded.
- The HT Board received an update on the recommencement of programming including tours and visitor insights from the previous period.
- The HT Board was updated on the website development, volunteer program, parkland assets, risk management and property report.
- The HT Board endorsed the upcoming review of management plans for North Head Sanctuary and Cockatoo Island.
- The HT Board noted the Draft Stakeholder Engagement Strategy is strategically aligned with the HT.
- The HT Board received an update on the minutes and outcomes from the recent CAC, SBP and Aboriginal and Torres Strait Islander Advisory group meetings.

Action: The HT to send out an update on the visitor insights to the CAC. Actioned on 6/5/2022

Committee Feedback

- Geoff Lambert (GF) queried the new Hello Harbour Trust signs.

JC responded by outlining that a recent data insights report from the marketing and communications team which highlighted key benefits of creating a direct relationship with visitors to our site, including a metric that the Harbour Trust has had 44,000 conversations with the public since its inception.

3. Draft Corporate Plan

Justin Bock (JB) outlined the Draft Corporate Plan and referred to the briefing paper included prior to the meeting.



The Plan format will be largely unchanged from prior years, with the additional requirement that the HT will need to include the current Minister’s Statement of Expectations (published on our website, or as amended) in the Corporate Plan going forward. JB noted with several capital projects and initiatives already underway, many of the priorities for the year ahead are already set.

JB noted that feedback and comments were welcome and once completed, the Corporate Plan will form the basis for the development of a CAC workplan for the year ahead.

Committee Feedback

- Peter Lawrence (PL) asked how the North Head Sanctuary (NHS) and Cockatoo Island (CI) management plans fit into the Corporate Plan? Will these be completed in 2022/23?

JB responded that the management plans are intended to be updated in 2022/23.

- Bronwen Regan (BR) asked if the timelines change at the HT if there is a different Minister?

JB responded, whoever the Minister is the timeline would not change.

- Jill L Strange (JLS) noted the part of the Corporate Plan that references ‘partnerships and consultations’ should add ‘military history partnerships’

JC noted the importance of the military history and that this would be added to the Corporate Plan.

- Malcolm Moir (MM) noted that the philanthropic partnerships will need guidelines

JC noted that the HT is be working towards those guidelines, however, the first priority for the HT is to begin the process to achieve DGR status which will be part of the Corporate Plan objectives.

- Sarah Dining (SD) noted that a diagram of all the plans and their hierarchy would be useful for the CAC

Action: HT agreed to note this and provide a diagram in upcoming presentations.

- Robyn Lewis (RL) noted that education should be put into the Corporate Plan
- KE asked how the HT will imbed the First Nations Guiding Principles and involvement throughout key operations and initiatives

JC outlined the key operations and initiatives that the HT has implemented such as the First Nations procurement policy and hiring a Director of First Nations. The HT is planning to implement other initiatives throughout the year and acknowledged Alison Page has joined the HT as a Member of the Trust.

4. Review of Management Plans for North Head Sanctuary and Cockatoo Island/Waremah



Daniel Sealey (DS) outlined the review of the Management Plans for North Head Sanctuary Cockatoo Island/Waremah and referred to the briefing paper included prior to the meeting and key steps in this process.

On 8 April 2022 the Harbour Trust Board gave its approval to commence the review of the two Management Plans and to engage in targeted preliminary consultation with relevant stakeholders (including Government agencies, Local Aboriginal Land Councils). A notice will be placed in a national newspaper inviting the public to comment on whether the current plans are consistent with relevant heritage management principles and are effective in protecting the heritage values of those places. The notice will also advise of the upcoming master planning process. At this preliminary stage there are no draft plans to be exhibited for comment.

Draft Management Plans will be prepared for the Board to endorse a public exhibition. The CAC will be consulted as part of this process and will be asked to provide feedback.

Committee feedback

- Kate Evers asked if there were any changes that the HT were planning to implement in the upcoming review of the Management Plans?

DS responded that at this early stage the HT is notifying the CAC that there will be upcoming consultation on the management plans, and this will include the CAC.

- JLE requested that the previous management plans be marked in red with the proposed changes and asked that the Management Plans be changed before the Master Plan

JC outlined that the intention is for the Masterplans and the Management Plans will align and work collaboratively with each.

Plans need to be considered every 5 years and that this was a procedural process.

- JT noted that digital technology and interpretation should be incorporated into the new plans and that they should be accessible, including referencing First Nations history
- PL noted that subsidiary Management Plans need to be consistent with the Comprehensive Plan.
- JLS sought clarification on if there will be a reassessment of the buildings in the Management Plans

JC answered that the HT does not have plans to reevaluate the heritage values that are in place.

5. Next steps/process for Draft Stakeholder Strategy/CAC Membership Review

Kathryn Roberts (KR) updated the committee on the revised the Stakeholder Engagement Strategy (the Strategy) and the process for consultation in coming months at the HT and referred to the briefing paper included prior to the meeting.

KR noted that in order to provide appropriate time for discussion the HT will not be seeking feedback on the updated Strategy at this meeting.



Committee feedback

- KE suggested that the HT provide a list of proposed stakeholders who would be engaged and the list from the recent workshop to support the CAC in providing suggestions

Action: the HT to provide a list of stakeholders to the CAC.

- JLS noted that the HT maintains national lands and is a Federal Agency, therefore should connect with people of the nation and consult with people outside of Sydney

JC noted that this is important point. There are several organisations that the HT will work with to broaden that scope and build our profile.

- JG noted the importance of working with politicians and having all of government engaged. JG noted the Australian War Memorial is well known and HT should aspire to reach that level of engagement.

MR noted that the HT will need to collaborate with other organisations to build its profile.

- BR noted the importance of political will in progressing the needs of the HT going forward

KR outlined the process for the current CAC membership terms to expire May 2022, as such, at the recent meeting of the Board it was agreed to a three-month extension for the current CAC membership group. This will allow for the Harbour Trust to engage with the current committee on several priority projects, including finalising a Stakeholder Engagement Strategy.

Committee feedback

The CAC agreed that the workshop in late June would be beneficial however, should not be in the school holiday period.

Action: HT to send the CAC the slides from the presentation.

Other Business

The Committee were asked for any final comments.

- KE noted Koskela is appreciated by the community and those that know about the store are thrilled. The briefing on SBP about the construction and the questions raised need to explain the vision.
- JG queried that Building 6 at Middle Head were not in the latest conservation plans.

HT noted that Building 6 will be rehabilitated at a later date.

JC thanked everyone and closed the meeting at 7:45 PM