

SYDNEY HARBOUR FEDERATION TRUST

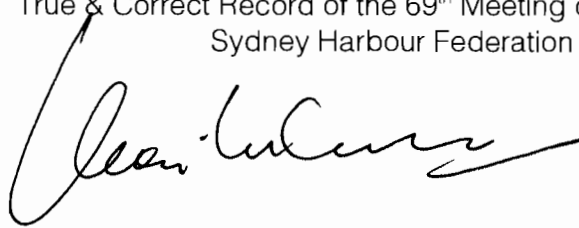
69th MEETING

Mosman – Private Meeting

18 February 2010

MINUTES

True & Correct Record of the 69th Meeting of the
Sydney Harbour Federation Trust



.....
23/4/10.

Chair

Minutes of the 69th meeting of the Sydney Harbour Federation Trust held at Mosman at 10:00am on 18 February 2010.

Present

Mr Kevin McCann	Chair
Mr Peter Lowry	Member
Dr John Moriarty	Member
Brig Kevin O'Brien	Member
The Hon Barry O'Keefe	Member
Ms Di Talty	Member

In attendance

Mr Geoff Bailey	Executive Director
Mr Ian Kearney	Deputy Executive Director
Ms Catherine Sullivan	Director, Finance
Mr Darrin Moy	Human Resources Manager (for item 10)
Ms Kate Stuart	Secretary

Apologies

Mr Bob Conroy	Member
Cr Susan Hoopmann	Member

The meeting started at 10:15am.

1) Introduction - Agenda Item 1

a) Welcome

The Trust RESOLVED to meet in private because of confidential matters on the agenda.

Moved: K McCann, Seconded K O'Brien:

b) Apologies

Cr Hoopmann and Mr Conroy sent their apologies.

c) Declarations of Interest

The declarations of interest were noted.

2) Confirmation of the Minutes from 2 December – Agenda Item 2

The Trust RESOLVED to accept the minutes from 2 December.

Moved: B O'Keefe, Seconded: K O'Brien

3) Delegations – Agenda Item 3

The Trust RESOLVED to:

- 1) revoke the Instrument of Financial Delegations No 1 of 2009;
- 2) approve the Instrument of Financial Delegations No 1 of 2010 on behalf of the Trust; and
- 3) authorise the Chairman to sign the instrument of delegations on behalf of the Trust.

Moved: B O'Keefe, Seconded: K O'Brien.

4) Community Leasing Policy – Agenda Item 4

The new policy was discussed. An update on tenants under this scheme was requested. The Trust RESOLVED to approve the revised Policy for the Community Use of Trust Land and Buildings.

- 5) Cobbittee Street Boundaries – Agenda Item 5
The report was tabled and Mr O'Keefe spoke to the report. The Chairman thanked Mr O'Keefe for his work on this matter. The Trust agreed that the Executive Director should proceed with obtaining valuations, as detailed in the paper.
- 6) CAC Membership – Agenda Item 6
An updated paper was tabled, listing two additional nominations. The renominations are: Jim Morton, Ted Moore, Terry Ryan, Stewart Reed (2 CACs), Ian Freeman, Phil Jenkyn, Robin Derricourt, Chris Skinner, Zena O'Connor, Brian Evesson, Denny Linker, Carole Baker and the new nomination is Ken Williams. The Trust RESOLVED to:
- a) Approve the appointment of the thirteen renominations and one new nomination; and
 - b) Direct staff to write to each person nominated and specify in accordance with S57 (5) of the SHFT Act, that the period of appointment is up to three years with a review occurring annually.
- Moved: K McCann, Seconded: B O'Keefe.
- 7) Foundation – Agenda Item 7
Mr O'Keefe provided an update on the progress of the Foundation to date. Ms Sullivan confirmed that the Foundation had been awarded DGR status by the tax office for the public museum/art gallery component. The Chairman is Barry O'Keefe, Directors Kevin McCann and Geoff Bailey, Secretary Catherine Sullivan, and ANAO have been appointed as auditors. A list of other potential Board members has been formed, and a Development Manager, Janice Taylor, has started work. Mr O'Keefe recommended that all SHFT Board members meet Ms Taylor. A list of projects suitable for fund-raising is being formed. A paper was tabled confirming the mechanism for removal of Foundation Board members.
- Mr Lowry arrived at 11am.*
- 8) Finance – Agenda Item 8
Ms Sullivan spoke to the report and stated that the Trust's financial position would be discussed in detail at the Strategy Day. Overall the Trust is in a positive position for the current financial year, and the year ahead, because of conservative estimates and a lower than expected tenant vacancy rate.
- 9) Curator's Report – Agenda Item 9
Mr Bailey spoke to the report. The Chairman recommended that Board members visit the island with the Curator, Martin Terry.
The Governor Macquarie celebrations were discussed. It was recommended that:
- a) The Bungaree story is told through a tour at Chowder Bay/Georges Heights; and
 - b) The Bungaree book launch is listed on the Macquarie anniversary website.
- 10) Health and Safety Report – Agenda Item 10
Mr Moy spoke to the report. The Chairman has previously raised concerns about observance of PPE requirements by SHFT contractors. Mr Moy advised that all contractors have been reminded of their obligations and the latest guidelines have been distributed. SHFT Project Managers also regularly reinforce this requirement.

11) Executive Director's Report – Agenda Item 11

Mr Bailey talked to the report. The Chairman requested Brig. O'Brien's advice on North Fort, to be discussed at the Strategy Day. The Men's Shed was discussed and the matter was deferred. The Chairman recommended further discussions between SHFT and Council.

12) Upcoming Events – Agenda Item 12

The report was noted. The Chairman requested further details on Biennale launch events.

13) HMAS Platypus update – Agenda Item 13

Mr Bailey talked to the report. Mr McCann suggested that he would arrange liaison between the SHFT Project Manager and Origin Project Manager(s) with similar experience.

The meeting closed at 1:00pm and was followed by a site visit to HMAS Platypus.