

# Cockatoo Island Excursion Enquiry Form



Please note that this is an enquiry form and does not constitute a confirmed booking until you are contacted by the Harbour Trust.

Please answer ALL sections fully. See the following page for details on how to submit your form.

## Preferred Excursion Dates

Please provide as many dates as possible	
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## School Details

Name of school				<input type="checkbox"/> Co-ed	<input type="checkbox"/> Girls	<input type="checkbox"/> Boys
Postal address						
Telephone		Fax				

## Organising Teacher's Details

Name						
Email						
Mobile phone number						
What are the best ways and times to contact you?						
Will you be attending the excursion? If not, or unsure, please provide the mobile phone number of a teacher who will be attending the excursion in case we need to contact the group on the day.	<input type="checkbox"/> No		<input type="checkbox"/> Yes			
	<u>Mobile phone number:</u>					

## Group details

Year		No of students				
Subject		Topic/theme being studied				
Will any students with special needs be attending? <b>Please note: the supervision ratio for special needs students is 1:1</b>	<input type="checkbox"/> No		<input type="checkbox"/> Yes (If yes, please provide details)			
Would you like students to complete a worksheet?	<input type="checkbox"/> No		<input type="checkbox"/> Yes, during excursion, or <input type="checkbox"/> Yes, post-visit			
No of supervisors attending <b>Note: It is essential that schools provide the correct number of supervisors. If schools are unable to provide enough teachers, they are requested to bring parents.</b> <b>The following ratios apply - 1:1 for special needs, 1:10 for Years 3-6, 1:20 for Years 7-12</b>						

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## Excursion details

<p><b>Getting to Cockatoo Island</b></p> <p><b><u>Sydney Ferries Service</u></b></p> <p>Sydney Ferries operate a service to Cockatoo Island. A selection of times departing from and returning to Circular Quay is listed opposite. Please note, excursion duration is approximately three hours, not including travel time.</p> <p>Please note, other times and departure points are available. For further options, the complete timetable can be viewed at <a href="http://www.131500.com.au">www.131500.com.au</a></p> <p>Schools need to arrange and pay for their ferry tickets.</p>	To Cockatoo Island		From Cockatoo Island	
	Dep CQ	Arr CI	Dep CI	Arr CQ
	9:10	9:18	11:53	12:19
	9:38	10:00	12:53	1:19
	9:50	10:08	1:53	2:19
	10:25	10:53	2:53	3:19
	10:50	11:08	2:55	3:13
<p><b>Please complete:</b></p> <p>School's arrival time on Cockatoo Island: _____</p> <p>School's departure time from Cockatoo Island: _____</p>				
<p><b><u>Private Ferry Service</u></b></p> <p>For schools wishing to visit Cockatoo Island at times not serviced by the Sydney Ferries service, the option of hiring a private ferry is available. Please note, this option incurs a separate fee to be paid by the school. Please contact our Bookings Officer for further details.</p> <p>Excursion duration with the private ferry option is four hours including travel time</p>				
<p><u>Please tick your preferred times, taking into consideration the amount of travel time required from your school to Campbell's Cove (near Circular Quay) and the travel time required to get back to school in time:</u></p> <p><input type="checkbox"/> 9.30am–1.30pm      <input type="checkbox"/> 10.00am–2.00pm</p> <p><input type="checkbox"/> 10.30am–2.30pm      <input type="checkbox"/> Other (Please specify)</p>				
<p>Have you or has your school previously visited Cockatoo Island?</p>				
<p>How did you hear about Cockatoo Island School Excursions?</p>				

## Submitting your enquiry form

Please send you completed form to our Bookings Officer by:

Fax (02) 8969 2120 or

Email [education@harbourtrust.gov.au](mailto:education@harbourtrust.gov.au) or

Post Bookings Officer  
Sydney Harbour Federation Trust  
PO Box 607  
MOSMAN NSW 2088

On receipt of your completed Excursion Enquiry Form, the Bookings Officer will check the availability of your requested dates. You will then be sent a confirmation letter and teacher information kit with all the information needed for your excursion. If the suggested excursion dates are not available, the Bookings Officer will contact you to discuss possible alternatives.

## Further information

Please contact the Bookings Officer on (02) 8969 2131 or email [education@harbourtrust.gov.au](mailto:education@harbourtrust.gov.au) for any booking-related queries. If you wish to discuss the lesson content of your excursion at any time, please call the Cockatoo Island Education Manager on (02) 8969 2199 or email [education@harbourtrust.gov.au](mailto:education@harbourtrust.gov.au)