

LICENCE TERMS AND CONDITIONS FOR HIRE OF THE GOATS PADDOCK, WOOLWICH DOCK (“GOAT PADDOCK”) WITH THE SYDNEY HARBOUR FEDERATION TRUST (“THE TRUST”)

The Hirer acknowledges that no obligations in relation to the Goat Paddock will arise unless and until licence documentation has been agreed and executed by all relevant parties and all fees are paid.

Licensed Area

The licensed event must take place in the designated licensed area only (please refer to map). This licence is non-exclusive, i.e. the Hirer may not prevent public access to the licensed area through signage, fencing etc. The Hirer must be mindful both of other visitors to the site and visitors of adjacent properties and must ensure that disruption caused to visitors and neighbouring properties is minimised.

This venue is suitable for hire for low impact events such as ceremonies and organised group picnics.

Capacity

Private functions or ceremonies at the Goat Paddock may not exceed a total of 80 people.

Booking Times

Maximum booking length for ceremonies is two hours unless otherwise agreed. All events must start and finish within the times designated by the Licence Agreement and must take place during daylight hours for safety reasons. The Trust reserves the right to licence the Goat Paddock more than once per day.

Food and Beverage

Food and beverage service is not permitted in the Licensed Area without prior written consent of the Trust.

Parking

Unreserved on-street parking is available at the Goat Paddock. Vehicle access is not permitted beyond the gate to the site.

Furniture and Equipment

Up to one table and ten chairs are permitted for ceremonies. One small weighted shade structure may be permitted with the express written permission of the Trust. No other structures or marquees are permitted without prior written consent and the payment of additional hire fees. All furniture must have broad-bases to minimise damage to grassed areas and must only be set up and removed during the licence period. The Trust accepts no liability for furniture or equipment brought to the site.

Music

Amplified music and public address systems are not permitted under any circumstances. Non-amplified music may be permitted with the prior written approval of the Trust.

Decorations

Bunting, flags, balloons, rice, confetti or other decorations may not be used. Rose petals are allowed but must be removed at the end of the event.

Signage

Temporary signage is not permitted. In particular signs indicating exclusive use of the licensed area are strictly prohibited.

Waste Removal

There are no waste collection facilities on site. The Goat Paddock must be cleaned on departure and all rubbish must be removed and disposed of responsibly by the Hirer.

Site Care

The Hirer agrees to licence the Goat Paddock in its prevailing condition at the time of hiring. Upon licence expiry an inspection of the Goat Paddock will be carried out by a member of the Trust. The Hirer hereby accepts liability for any damage caused to the Goat Paddock and/or surrounding areas and agrees to pay any costs incurred in the repair or replacement of damaged property.

Children must be supervised at all times.

The Hirer agrees to use the Goat Paddock at their own risk and releases and waives any right to make any claim against the Trust for loss, theft, cost, expense or damage arising directly or indirectly from the use by the Hirer of the Goat Paddock.

Payment

To make a booking the Booking Fee must be paid and a completed hire agreement must be returned to the Licensing Officer. The remaining Hire Fee plus a Security Deposit must be received no later than fourteen days prior to the licence date. The Trust may use the Security Deposit to cover any loss due to the Hirer's breach of these terms and conditions.

Cancellations

Cancellations will be accepted up to 5pm on the last working day prior to the booking. All Booking Fees and Hire Fees paid are non refundable in the event of cancellation. Alternate dates can be arranged in the event of wet weather, subject to availability. The Trust reserves the right to cancel a booking without compensation by notice in writing; in this unlikely event all fees paid will be returned to the Hirer.

Public Transport

Guests should be encouraged to use public transport where possible (Please see www.131500.com.au for more details).

Park Regulations

The Hirer and its guests must comply with all relevant laws including the *Sydney Harbour Federation Trust Regulations 2001*.

Other information

Days not available for hire include Christmas Day, Boxing Day and other days at the discretion of the Trust. The Trust reserves the right to take photos of any event for internal and marketing purposes.

| LIST OF CHARGES | |
|--|-----------|
| Hire Fee | \$550+GST |
| Group Picnic (50+people) | \$550+GST |
| Security Deposit (refundable upon satisfactory return of site) | \$1,000 |
| Booking Fee (deductible from Hire Fee) | \$300 |

HIRE AGREEMENT FOR GOAT PADDOCK

- For enquiries please email or call the Licensing Officer on either Licensing@harbourtrust.gov.au or 8969 2100.
- To make a booking, please complete the Hire Agreement form and return along with the Booking Fee to:
The Licensing Officer, Sydney Harbour Trust Federation Trust, PO Box 607 Mosman 2088
- **The Booking is not confirmed until a Hire Agreement form is returned signed by a Trust signatory.**

| APPLICANTS DETAILS | | | |
|--|----------------------|----------------|----------------------|
| Full name | | Contact number | |
| Company Name | <i>If applicable</i> | ABN | <i>If applicable</i> |
| Address | | | Postcode |
| Email address | | | |
| Contact on the day; name and mobile number | | | |

| EVENT DETAILS | | | |
|--|----------------------|------------|--|
| Event date(s) requested | | Start time | |
| Number of people on site | | End time | |
| Brief description of event. | | | |
| Details of Equipment supplied by the Hirer | | | |
| Group transport details | <i>If applicable</i> | | |
| Non amplified music or entertainment details | <i>If applicable</i> | | |
| How did you hear about the Goat Paddock? | | | |
| Where is your Reception Venue? | <i>If applicable</i> | | |

I have read and agreed to the licence terms and conditions for the Goat Paddock

| | |
|--|---|
| HIRER'S SIGNATURE and DATE: /...../..... | SYDNEY HARBOUR FEDERATION TRUST SIGNATURE and DATE /...../..... |
|--|---|

METHOD OF PAYMENT FORM FOR THE GOAT Paddock

Direct Transfer
Account Name: Sydney Harbour Federation Trust
Bank: Reserve Bank of Australia
BSB: 092-002
Account: 110721

Your payment must include the following reference: LWD001 (insert your surname)

Cheque
Please attach to booking form

Credit Card

Name on Card: _____

Credit Card Type** : _____
** Please note a 3% surcharge applies to American Express Cards.
** Diners are not accepted

Credit Card Number: _____

Expiry Date: _____

Amount to charge now: _____

Do you authorise for full payment to be taken from your credit card fourteen days prior to the Booking Date:
YES [] NO [] please select

Card Holders Signature: _____

Date: _____