

SYDNEY HARBOUR FEDERATION TRUST

43rd MEETING

Georges Heights – Private Meeting

24 May 2006

MINUTES

True & Correct Record of the 43rd Meeting of the
Sydney Harbour Federation Trust

.....
Chair

Minutes of the 43rd meeting of the Sydney Harbour Federation Trust held at Georges Heights at 8:30am on 24th May 2006.

Present

Mr Kevin McCann	Chair
Mr Peter Lowry	Member
The Hon. Barry O'Keefe	Member
Cllr Susan Hoopmann	Member
Ms Di Talty (by telephone)	Member

In attendance

Mr Geoff Bailey	Executive Director
Mr Nick Hollo	Deputy Executive Director
Mr Daniel Sealey	Planner (for Agenda Item 4)
Mr Andrew Woodmansey	Director, Property Marketing and Management (for Agenda Item 10)
Ms Kate Stuart	Secretariat

The meeting opened at 8:35 am.

The Trust resolved to meet in private because of confidential financial and leasing matters on the agenda.

Moved by K. McCann, seconded by P. Lowry.

The Chairman drew Members attention to the possibility that Ms Talty may be called away resulting in loss of a quorum. He therefore moved directly to those matters requiring a decision.

1. Mosman Drill Hall (Agenda Item 4)

The Draft Management Plan was discussed.

The Trust RESOLVED to approve the Plan and to authorise, subject to legal review and advice, Trust staff commencing discussions with Mosman Council on the terms of a lease.

Moved by B. O'Keefe, Seconded by P. Lowry.

2. Transfer of Bradley Bushland Reserve (Agenda Item 5)

The proposal to transfer the Bradley Bushland Reserve to the Trust was discussed.

The Trust RESOLVED to further investigate transfer.

Moved by B. O'Keefe, seconded by K. McCann

3. Audit Committee Membership (Agenda Item 6)

It was noted that the Audit Committee was required to be re-appointed. Given the benefits of continuity and the ANAO support for its work; it was RESOLVED that the current membership should be retained.

The Trust RESOLVED to re-appoint the current members of the Audit Committee, namely Peter Lowry, Sue Hoopmann and Kevin O'Brien, for a future term of three years.

Moved by K. McCann, seconded by B. O'Keefe.

4. North Head Update - (Agenda Item 7)

The Chairman advised that Mr Roger Wilkins, Secretary of the NSW Cabinet Office, has indicated that the latest draft of the MOU from the Commonwealth was unacceptable. He required veto over amendments and approval rights in respect of tenants with leases in excess of 25 years. Discussions will now take place between the Secretary of DEH and Mr Wilkins. Works currently in train on the site will be completed but no new initiatives will be commenced.

5. Executive Director's Remuneration

The Trust RESOLVED to approve the recommendations set out in the Chairman's report tabled at the meeting.

6. Introduction (Agenda Item 1)

a) Welcome – the Chair welcomed attendees to the meeting.

b) Apologies:

Mr Robert Conroy	Member
Dr John Moriarty	Member
Brig. Kevin O'Brien	Member

c) Declarations of interest:

Agenda Item 5: the Chair (as a near neighbour and member of Friends of Bradley Bushland) and B. O'Keefe (patron of Friends of Bradley Bushland).

Agenda Item 4: The Chair wished the Board to note that his house, at 14 Middle Head Road, Mosman, has a frontage to Croquet Lane.

7. Minutes (Agenda Item 2)

The minutes of the 42nd meeting were approved.

8. Matters Arising (Agenda Item 3)

Item 41.3 Lease Signing Authority. The minutes from the previous meeting have been changed to remove the words 'up to 500sqm'.

Item 41.7 Checks on CAC Members. G. Bailey to make inquiries with ICAC.

Item 41.8 Photographic Exhibition of Aboriginal and Torres Strait Islander Defence Personnel. The Chair asked that ample notice be given of this exhibition and encouraged attendance by the Board.

9. **Business Plan Review Update** (Agenda Item 8)

The item was withdrawn.

10. **Finance Report** (Agenda Item 9)

The report was noted. Requests were made as follows:

- a) That the report be easier to read, in terms of size and colour of font.
- b) That there is an explanation of each line item provided with the report.
- c) That relevant accounting principles be included with each report.
- d) That Robyn Ephgrave and John Gill are available at the presentation of each report in future.

The Chair, P. Lowry, G. Bailey, R. Ephgrave, and J. Gill are to meet to discuss.

11. **Leasing Report** (Agenda Item 10)

Andrew Woodmansey presented a report on leasing of Trust properties. The report was noted.

Members noted that regular meetings with all tenants are to begin in June. These meetings will include presentations by Trust staff and guests and are to encourage exchange of ideas and information.

12. **Other Business** (Agenda Item 11)

Scout plaque

The plaque in the street near Bradley Bushland Reserve was moved when the Scout Hall moved. The Chairman expressed concern about its new location and requested that a more appropriate location be found for it.

Electricity substation C7842 – Middle Head Road

Mr Lowry asked that the Trust monitor this substation for graffiti damage.

The meeting closed at 10:40 am.