

SYDNEY HARBOUR FEDERATION TRUST

46th MEETING

Georges Heights – Private Meeting

13 November 2006

MINUTES

True & Correct Record of the 46th Meeting of the
Sydney Harbour Federation Trust

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Chair

Minutes of the 46th meeting of the Sydney Harbour Federation Trust held at Georges Heights at 9:00am on 13th November 2006.

Present

Mr Kevin McCann	Chair
Mr Robert Conroy	Member
Clr Susan Hoopmann	Member
Mr Peter Lowry	Member
Dr John Moriarty	Member
Ms Di Talty (by telephone)	Member

In attendance

Mr Geoff Bailey	Executive Director
Mr Nick Hollo	Deputy Executive Director
Mr Ian Kearney	Deputy Executive Director
Mr Daniel Sealey	Senior Planner, for Agenda Item 6
Mr Andrew Woodmansey	Director, Property Marketing and Management, for Agenda Item 7
Ms Robyn Ephgrave	Secretariat
Ms Kate Stuart	Secretariat
Mr Darrin Moy	HR Consultant, for Agenda Item 5

The meeting opened at 9:05 am.

1. **Introduction** - Agenda Item 1

a) Apologies

Brig. Kevin O'Brien (overseas)
The Hon. Barry O'Keefe (overseas)

b) The Trust resolved to meet in private because of confidential financial matters on the agenda.

Moved by K. McCann, seconded by S. Hoopmann.

c) Declarations of Interest

Nil

2. **Minutes from 18th September 2006** - Agenda Item 2

The Board RESOLVED to accept the minutes.

Moved: P. Lowry Seconded: S. Hoopmann

3. **Matters Arising** - Agenda Item 3

Item K. McCann, K. O'Brien and G. Bailey are to meet to discuss North Fort. A briefing note is to be prepared. The meeting should take place after the public announcement regarding North Head in January 2007.

- Item The status of the Business Plan sent to Minister Campbell is to be established and the Board notified.
- Item 45.3 An Environmental report is to be presented at the December Board meeting.

4. Chowder Bay – Sergeants’ Mess Lease Proposals - Agenda Item 4

The Chairman requested that declarations of interest be made. No declarations were necessary. Mr Lowry reported on the recent meeting of the Tenant Selection Committee. A report on lease proposals for the Sergeants’ Mess was tabled. The Board approved the recommendation of the Committee subject to the following:

- That an environmental management plan be included as part of the lease conditions.

It also requested the conclusion of negotiations as soon as possible.

The Board RESOLVED to accept the recommendation of the Tenant Selection Committee for the Sergeants’ Mess, Chowder Bay, subject to the Board and the Parliamentary Secretary’s approval of final lease terms.

Moved: K. McCann, Seconded: P. Lowry

5. Staff Determination - Agenda Item 5

Mr Darrin Moy presented the key issues of the proposed new Determination covering terms and conditions of employment. The draft was discussed and minor amendments were suggested. The Board agreed that the proposed salary increases commence with effect from the nominal expiration date of the existing Determination.

The Chairman requested that a report be presented to the Board next year covering broader HR issues.

The Board RESOLVED to:

- Revoke Terms and Conditions of Employment, Determination No 1 of 2004 and replace it with Terms and Conditions of Employment, Determination No 1 of 2006; and
- Authorise the Chair to make minor amendments and sign the Determination for and on behalf of the Trust.

Moved: K. McCann, Seconded P. Lowry.

6. Management Plan No 7 - Middle Head - Agenda Item 6

Nick Hollo presented the draft Management Plan for Middle Head. The Board noted that the draft plan allowed for improving access to and through the precinct, conserving and adaptively reusing the buildings at ASOPA and 10 Terminal and the potential for allowing some buildings to be modified, removed or replaced with new buildings.. It was agreed that the Trust should work in

conjunction with the National Parks and Wildlife Service to integrate walking tracks in the area.

The Trust RESOLVED to endorse the draft Management Plan Mosman No 7 Middle Head for public exhibition subject to an amendment regarding the integrated walking tracks.

Moved: P. Lowry, seconded: S. Hoopmann.

7. Executive Director's Report - Agenda Item 7

The report was discussed, in particular the following items:

- Recent discussions with the Ombudsman's representatives regarding the HMAS Penguin walking track.
- An application for funding for the HMAS Platypus site would be considered out of session. The contamination/remediation report and the request for funding will be circulated to the Board.
- The construction works along Suakin Drive, at the Childcare Centre and Lookout, were discussed. It was noted that the proposals, submissions and traffic consultant's advice for the realignment of Suakin Drive had been considered by Mosman Council and the proposed roadway changes approved. The Chair requested that fencing and signage, detailing the works in progress, be erected whilst work is carried out.

8. Progress Report on Works - Agenda Item 8

The report was discussed. The Chairman requested a meeting with Mr Bailey, Mr Kearney and Mr Woodmansey to further discuss progress on projects. The following suggestions were made:

- That the financial report on projects be amended to show the total by precinct;
- That a narrative be prepared detailing estimated expenditure on projects by the end of the financial year compared with original budgets; and
- Cash received against forecast revenue be reconciled.

9. Finance Report - Agenda Item 9

The report was discussed. The Chairman requested that the finance report and financial information on projects be better integrated and an explanation of expenditure be provided on the cash flow statement.

10. Dates for Board Meetings in 2007 - Agenda Item 11

The Strategy Day scheduled for January is to be moved to February. A draft agenda is to be prepared and circulated. The venue will be at a Trust site in Mosman.

11. Leasing Review

Mr Woodmansey presented a review of current leasing activity.

12. Trust events

Ms Tania Quax, Events Manager, was congratulated on the success of the recent 'Art in the Open' event on 12 November.

13. Report on San Francisco – Agenda Item 10

Mr Bailey presented a report on his recent visit to San Francisco.

The meeting closed at 12:30 pm.