

SYDNEY HARBOUR FEDERATION TRUST

56th MEETING

Georges Heights – Public Meeting

15 April 2008

MINUTES

True & Correct Record of the 56th Meeting of the
Sydney Harbour Federation Trust

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Chair

Minutes of the 56th meeting of the Sydney Harbour Federation Trust held at Georges Heights at 10:00am on 15 April 2008.

Present

Mr Kevin McCann	Chair
Cr Susan Hoopmann	Member
Mr Peter Lowry	Member
Brig. Kevin O'Brien	Member
Ms Di Talty	Member

In attendance

Mr Geoff Bailey	Executive Director
Mr Nick Hollo	Deputy Executive Director
Mr Ian Kearney	Deputy Executive Director
Ms Carmel Dollisson	Acting Director, Corporate Services
Ms Kate Stuart	Secretariat

Apologies

Mr Bob Conroy	Member
Dr John Moriarty	Member
The Hon Barry O'Keefe	Member

Other Trust staff and members of the public.

The meeting opened at 10:05am.

1. Introduction - Agenda Item 1

a. Welcome

The Chairman welcomed the attendees and members of the public and congratulated the NSW members, Ms Di Talty and Mr Bob Conroy (absent) on their re-appointment.

b. Apologies

Mr Bob Conroy
Dr John Moriarty

c. Declarations of Interest

The Chairman advised that his term on the Defence Procurement Advisory Board expired on 31 March 2008.

2. Confirmation of the minutes from 12 February - Agenda Item 2

The Trust RESOLVED to accept the minutes, with the addition of a minor note from Cr Hoopmann regarding the completion of works at Georges Heights before the ANZAC Day ceremony.

Moved: P. Lowry, Seconded: K. O'Brien

3. Confirmation of the minutes from the Strategy Day – Agenda Item 3

The minutes were deferred until the next meeting. The Chairman requested that any amendments be forwarded to the Secretary.

4. Risk Assessment and Fraud Control Plan – Agenda Item 4

Mr Lowry advised that the Audit Committee has reviewed the documents and they are now being submitted to the Board for endorsement.

The Trust RESOLVED that the Business Risk Assessment, the Fraud Control Plan, the Strategic Internal Audit Plan and the Internal Audit Charter Review be adopted. The Business Risk Assessment is to be presented to the Board on a half-yearly basis, but may be amended in the intervening period if necessary.
Moved: P. Lowry, Seconded: K. O'Brien

5. Interpretation Presentation – 21st Army Auxiliary Hospital – Agenda Item 6

Mr Patrick Fletcher introduced the Trust's progress in relation to interpretation, and also gave a brief biography of Mr Geoff Barnes (a former executive of the ABC who had produced documentaries and was now a post-graduate student doing a thesis on the First World War Military Hospital at Georges Heights). Mr Barnes then presented the findings of his research into the history and personal stories of the hospital at Georges Heights. The signage and brochure for a display and site identification are due for completion by 11th November 2008. The Trust commended Mr Barnes on his presentation.

6. Executive Director's Report – Agenda Item 5

Mr Bailey spoke to the report. Items discussed were: the report from the CAC review held on 11th April, parking at Chowder Bay and the potential office move to Cockatoo Island later this calendar year. Mr Lowry commented on the numbers of children visiting Cockatoo Island and requested a copy of the Teacher Resource Kit.

7. Upcoming Events – Agenda Item 7

The paper was noted.

8. Occupational Health and Safety Report – Agenda Item 8

The report was noted and discussed.

9. Other Business

Mr Hollo and Mr Bailey advised that:

- a. The trip hazard (chain) at Chowder Bay, near Ripples restaurant, had been removed and lighting improved; and
- b. The North Head gymnasium wall had been repaired.

The meeting closed at 11:15am, followed by questions and comments from members of the public.