



SYDNEY HARBOUR FEDERATION TRUST

119th MEETING

Boardroom, Sydney Harbour Federation Trust Offices,
Building 28, Best Ave, Mosman

Meeting in Public

20 December 2017

MINUTES

True & Correct Record of the 120th Meeting of the
Sydney Harbour Federation Trust



Chairman

These publications have private and confidential information removed

Minutes of the 119th meeting of the Sydney Harbour Federation Trust held in the Boardroom, Sydney Harbour Federation Trust, Building 28 Best Ave, Mosman at 3.31pm on 20 December 2017.

Present

Mr Kevin McCann AM	Chair
Mrs Jean Hay AM	Member
Ms Sally Herman	Member
Mr Garth Callender	Member

In attendance

Ms Mary Darwell	Executive Director
Ms Libby Bennett	Director, Projects & Planning
Ms Jennifer Anson	Australian Wildlife Conservancy (Partial Attendance)
Ms Margaret Bouhabib	Secretariat

Members of the public and staff were also present to observe the meeting.

Apologies

Ms Josephine Cashman	Member
Mr Joseph Carrozzi	Member
Ms Sandra Hook	Member

The meeting commenced at 3.31pm on Wednesday, 20 December 2017.

1) Introduction

a) Welcome

The Chair welcomed members of the public to the meeting and acknowledged the Traditional Owners. The Chair explained that this was a meeting in public to which the public had been invited to observe. The meeting would be closed after business had been dealt with in order to respond to questions that have been submitted by members of the public prior to the meeting and any other questions.

Trustees and the Executive Director were introduced by the Chair.

b) Apologies

The apologies of Ms Josephine Cashman, Mr Joseph Carrozzi and Ms Sandra Hook were noted.

c) The Declarations of Interest.

The Declarations of Interest were noted.

2) Executive Director's Presentation (Agenda Item 2)

Ms Mary Darwell, Executive Director spoke to her presentation about the work of the Trust during the last six months, noting the key achievements:-

- New WHS systems and processes
- 10 Year Strategic Asset Management Plan for prioritisation of decision making being developed
- Leasing and tenancy strategy with a new enterprise resource planning system coming soon

- Sub Base Platypus renewal program consultation and approval, works program on time and budget, overwater pedestrian bridge underway, interpretation strategy underway and EOI program well received in market
- Headland Park - new sculptures in the Artist Precinct, new managers appointed for Lookout Childcare, wayfinding approved, interpretation strategy finalised and a new walking track
- North Head - Soldier On presence, EOI for buildings 44 and 46, a new bus timetable to increase accessibility, 3rd Quarantine Cemetery Interpretation Strategy approved, AWC Partnership in process of renewal and a discovery day being held in 2018
- Cockatoo Island - restoration works at the Convict Workshop, wharf upgrade, leasing and venue hire strong, a new ferry service, Biennale in 2018 and a new pop up Contained
- Rigorous visitor data collection across all sites
- Reconciliation Action Plan submitted to Reconciliation Australia
- Volunteer achievements - 29,000 hours of contribution, Travelling Steam Crane restoration on Cockatoo Island, Engine Room restoration at North Head and garden restoration at Middle Head and Cockatoo Island

3) Platypus Presentation

Ms Libby Bennett, Director, Projects & Planning spoke to her presentation noting:-

- Stage 1A works due for completion May 2018
- Stage 1B works, including services upgrades and public domain and safety improvements due for completion January 2019
- Kesterton Park Link commenced, with completion due April 2018
- Further improvements are underway for Northern Park
- Some work will be undertaken by volunteers
- There will be disabled access, car parking facilities, ferry access, seating, shaded structures, green space and a play area
- Includes interpretative elements

4) Australian Wildlife Conservancy Presentation

Ms Jennifer Anson spoke to her presentation about the Conservancy's preservation work at North Head.

There being no further business, the meeting closed at 4.07pm