

SYDNEY HARBOUR FEDERATION TRUST

144<sup>th</sup> MEETING OF THE TRUST

Boardroom, 28 Best Avenue, Mosman

Meeting in Private

31 March 2021 at 9.30am

MINUTES

True & Correct Record of the 144<sup>th</sup> Meeting of the Trust

Chair

Minutes of the 144<sup>th</sup> meeting of the Sydney Harbour Federation Trust held on Wednesday 31 March 2021.

### Present

Mr Joseph Carrozzi	Chair
Ms Jean Hay AM	Deputy Chair
Mr Garth Callender	Member
Ms Sandra Hook	Member
Mr Tim James	Member
Ms Jessica Keen	Member
Mr Michael Rose AM	Member

### In Attendance

Ms Linda Ward	Interim Executive Director
Mr Justin Bock	Director Strategic Reform
Mr Graham Izod	Director Assets & Parklands
Mr Nick Lawry	Chief Financial & Commercial Officer
Ms Kathryn Roberts	Director Marketing & Visitor Experience
Ms Rosemary Southcombe	Secretariat

### Apologies

Nil

#### 1. In Camera (Agenda Item 1)

The Members of the Trust did not hold an *in camera* session.

#### 2. Meeting Opening (Agenda Item 2)

The Chair opened the meeting with an acknowledgement of the Traditional Custodians and Owners of the Harbour Trust lands and paid respects to Elders past, present and emerging.

Attendees were welcomed.

The Members of the Trust:-

- RESOLVED to meet in private because of confidential budget matters on the Agenda.

Moved: Mr Joseph Carrozzi                      Seconded: Ms Jean Hay AM

The Chair:-

- NOTED there was a quorum of Members of the Trust in attendance.

a) Apologies: nil

b) Declarations of Interest

The list of Declarations of Interest circulated with the papers for this meeting was:

- NOTED

The Chair advised that as of 1 April 2021, 'Managing Partner of PwC, Sydney' to be removed from his declarations of interest.

Members of the Trust were requested to advise if other declarations of interest are required during the meeting.

- c) The following Circular Resolution was passed since the previous meeting:  
Resolution without meeting to approve the minutes of the Meeting of the Trust held in private on 22 February 2021 (see Attachment A).

The Members of the Trust:-

- NOTED the approval of the Circular Resolution.

### 3. Actions Items from Previous Meeting (Agenda Item 3)

The list of actions items was taken as read.

The Members of the Trust:-

- NOTED the action items

### 4. Interim Executive Director's Report (Agenda Item 4)

The Interim Executive Director's report was taken as read and Ms Ward spoke to it.

Ms Ward gave her initial impressions since starting in the role as Interim Executive Director on 9 March 2021 and identified three key areas of work for the Harbour Trust -

- 1) Delivery of capital works already funded.
- 2) Development of business cases for Cockatoo Island and North Head Sanctuary.
- 3) Development of a Compact with NSW.

Ms Ward reported that she had spent time reviewing the recommendations from the Review of the Harbour Trust and recommended that the work in relation to the implementation of the recommendations continue to be progressed to the extent possible rather than placed on hold. The Harbour Trust has contributed to the Department's draft public update on the implementation of the Review recommendations (a copy of which was provided to the Trust Members with the papers for this meeting).

Ms Ward also advised that there are some gaps in resourcing and that systems in relation to procurement and risk could be improved.

Public consultation on Snapper Island closed in mid-February. The outcome of the consultation will inform the Harbour Trust's and the Department of Finance's consideration of the potential transfer of Snapper Island to the Harbour Trust. A report will be provided to the Trust Members at the meeting in May 2021.

Discussions with NSW Government regarding a Compact are continuing, including the Harbour Trust's case for extending the North Head Sanctuary Deed.

The Members of the Trust:-

- NOTED the Interim Executive Director's report

### 5. Finance (Agenda Item 5)

The Finance Report for the period ending February 2021 was taken as read and Mr Nick Lawry, Chief Financial & Commercial Officer, spoke to it.

Key issues in the report included:

- \$3.8m YTD deficit is \$5.2m ahead of budget (\$3.0m behind previous year).
- As at the end of February 2021, the Harbour Trust had a net cash position of \$63.4m, including \$44.3m in government funding received during the current financial year. A further \$16.0m in funding to be received over FY22-24 was allocated in the most recent budget.

Taking into account the \$70m in identified capital works and backlog maintenance programs, the Harbour Trust has approximately \$9.4m in cash with which to fund current and future operating losses.

The Members of the Trust:-

- NOTED the Finance Report

## **6. Capital Works (Agenda Item 6)**

The Capital Works report was taken as read and Mr Graham Izod, Director Assets and Parklands, spoke to it.

Mr Izod's report included an update on the Backlog Works program; Repairs and Maintenance programs; Sub Base Platypus Stage 2 program and 10 Terminal program.

In addition to his written report, Mr Izod gave a presentation at the meeting using photographs to highlight works currently underway with the Backlog Works and Repairs & Maintenance programs, including:

### *Cockatoo Island*

- replacement of timber at Camber Wharf
- minor repairs to the barge ramp
- new vessel fender piles
- work on Sutherland dock pumping chambers
- caisson restoration works

### *Woolwich Dock & Parklands*

- ramp works
- new vessel fender piles
- asbestos sheet roof replacement

### *Headland Park*

- landscaping upgrade
- residential upgrade program

### *10 Terminal*

- hazardous remediation (lead paint removal; ceiling removal)

### *North Head*

- gun emplacement and observation post works

There was discussion regarding the Crown Land adjoining Sub Base Platypus and the potential to use it for construction related access and ongoing public access. A meeting has been held with NSW Crown Lands and they have advised that the Harbour Trust would need to enter into a licence agreement for the temporary use of the land during construction. In relation to ongoing public access, NSW Crown Lands advised there has been no extinguishment of Native Title(s) and the Harbour Trust would therefore need to firstly determine the Native Title status of the parcel of land in question. It was suggested at today's meeting that North Sydney Council will be able to provide some advice on this issue.

The Members of the Trust:-

- NOTED the update to both the Backlog Works, and Repairs and Maintenance programs.
- NOTED the updates to both the Sub Base Platypus and 10 Terminal & Parkland programs.

## **7. Community Advisory Committee Update (Agenda Item 7)**

The report was taken as read and Ms Roberts spoke to it.

Ms Roberts provided an overview of the community advisory committee (CAC) meetings that took place in February 2021, i.e. Sub Base Platypus CAC; Aboriginal & Torres Strait Islander Advisory Group; General CAC; and 10 Terminal & Parklands Renewal Stakeholders (the notes from these meetings were provided with the report for this agenda item) -

- *Sub Base Platypus CAC meeting*

The 'fly-through' of the proposed design concept for the Torpedo Factory that was presented to Trust Members at their February meeting was shown to CAC members. A key issue raised by CAC members was in relation to the importance of managing the impact that construction will have on neighbours, particularly as there will be other construction taking place in the area. Matters of concern included traffic management, noise impacts, air quality and management of hazardous materials. (It was noted at today's Trust Meeting that North Sydney Council will be able to provide advice on when other construction in the area is scheduled to take place).

- *Aboriginal & Torres Strait Islander Advisory Group*

Members were introduced to Cox Inall Ridgeway who has been engaged to review the Harbour Trust's approach to First Nations stakeholder relations and engagement. (Ms Roberts reported at today's Trust Meeting that Cox Inall Ridgeway is currently finalising its recommendations).

- *General CAC meeting*

The Chair was in attendance at this meeting at which the 10 Terminal & Parklands Renewal Project was discussed and an overview of the Project Direction and Vision Statement was provided. Overviews of the North Head Sanctuary consultation and the reform work currently underway were also provided. The Australian Wildlife Conservancy also gave a presentation on the recovery taking place after the devastating impact of the North Head hazard reduction burn in October 2020 which jumped containment lines.

- *10 Terminal & Parklands Renewal Project Stakeholder Group meeting*

Mr Callender was in attendance at this meeting at which the following matters were discussed:

- outcomes of the community consultation undertaken on the Project Direction and Vision Statement
- proposed potential uses as outlined within the Project Direction
- interpretation scope that will be used to engage a specialist consultant
- update on the preparatory HAZMAT removal works
- EOI process

Mr James will attend the next meeting of this group on 22 April 2021.

Ms Roberts provided a handout of the dates for the community consultation meetings and workshops for the remainder of the year (subject to change).

The Members of the Trust:-

- NOTED the Community Advisory Committee Update Report.

## **8. Cockatoo Island and North Head Sanctuary Concept Plans Update (Agenda Item 8)**

The report was taken as read and Mr Bock spoke to it.

Mr Bock reported that consultants had been procured to assist with the development of draft concept plans for Cockatoo Island and North Head Sanctuary.

The following consultants have been engaged –

- Cockatoo Island: consortium comprising TURF; Hatch Roberts Day; Cox Inall Ridgeway; and Breathe Architecture
- North Head Sanctuary: consortium comprising Cox Architecture; Yerrabingin; and The Fulcrum Agency

The concept plans will encompass prior work undertaken for both sites, including more recently the community consultations, heritage audit work, and the work undertaken by HPA Projects and EY. Initial

meetings have been held with the firms appointed for each site to provide them with background information on the Harbour Trust and the Independent Review, as well as overviews of the work completed to date. Regular meetings will be held to monitor progress; provide direction, feedback, and any other information required.

Each consortium will be providing a presentation for feedback (see Agenda Item 9).

## **9. Presentations (Agenda Item 9)**

Representatives from the consortiums who are working on the development of draft concept plans joined the meeting.

- a) North Head Sanctuary draft concept plan – presentation
- b) Cockatoo Island draft concept plan – presentation

Two presentations on community consultation in relation to the concept plans were also given.

- c) Consultation and Engagement Framework for North Head Sanctuary and Cockatoo Island – Ms Roberts provided a presentation which outlined the community consultation timeline; the groups involved in the engagement and communications team; a key stakeholder map; and key considerations for successful engagement.
- d) First Nations consultation – presentation (Two Point Co.).

The consortium representatives and the Two Point Co. representative left the meeting.

The draft concept plans will be presented to the Members of the Trust for their review and feedback at their next meeting scheduled for 12 May 2021 – or out of session, given the tight timelines. When the draft concept plans are finalised, they will be placed on public exhibition.

The Members of the Trust noted the tight timelines for this significant body of work and discussed the importance of clearly articulating the process when engaging with the community.

**Meeting closed 3.50pm.**

Attachment A



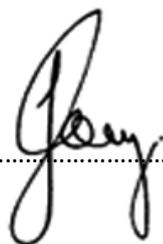
SYDNEY HARBOUR FEDERATION TRUST

RECORD OF RESOLUTION WITHOUT MEETING

PURSUANT TO SECTION 56 of the SYDNEY HARBOUR FEDERATION TRUST ACT 2001

16 MARCH 2021

True & Correct Record of the Resolution without Meeting  
pursuant to section 56 of the Sydney Harbour Federation Trust Act 2001

  
.....  
Chair

**Motion for Resolution Without Meeting**

After consideration of the Minutes of the Meeting of the Trust held in private on 22 February 2021, circulated to the Members of the Trust on 16 March 2021, the following resolution was confirmed as having been agreed to by a quorum of the Members of the Trust and was taken to have been passed on 19 March 2021, pursuant to section 56 of the Sydney Harbour Federation Trust Act 2001:

The Members of the Trust resolved to:-

- **APPROVE** the Minutes of the Meeting of the Trust held on 22 February 2021.

Moved by: Mr Joseph Carrozzi

Seconded by: Mr Garth Callender

**Votes received in favour of the motion**

Mr Joseph Carrozzi (Chair)

Ms Jean Hay AM (Deputy Chair)

Mr Garth Callender

Mr Tim James

Ms Jessica Keen

Mr Michael Rose AM

The motion is now passed and Members of the Trust have been advised of this outcome.