



SYDNEY HARBOUR FEDERATION TRUST

131<sup>st</sup> MEETING

Board Room  
Building 28, Best Avenue, Headland Park, Mosman

Meeting in Private

26 June 2019

MINUTES

Abridged Record of the 131<sup>st</sup> Meeting of the  
Sydney Harbour Federation Trust  
(private and confidential information has been removed where indicated)

Chair

Minutes of the 131<sup>st</sup> meeting of the Sydney Harbour Federation Trust held in the Board Room, Building 28 Best Avenue, Headland Park, Mosman at 1.30pm on Wednesday 26 June 2019.

**Present**

Joseph Carrozzi	Chair
Jean Hay AM	Deputy Chair
Garth Callender	Member
Josephine Cashman	Member
Tim James*	Member
Jessica Keen	Member
Sandra Hook	Member

\*via teleconference

**In Attendance**

Mary Darwell	Executive Director
Elyse Jeffress	Chief Legal & Risk Officer (partial attendance)
Daniel Sealey	Senior Manager Planning & Environment (partial attendance)
Rosemary Southcombe	Secretariat

**Apologies**

Nil.

The meeting commenced at 1.30pm on Wednesday 26 June 2019.

The Board:-

- RESOLVED to meet in private because of confidential policy and leasing matters on the Agenda.

Moved: J. Carrozzi

Seconded: S. Hook

**1. Introduction (Agenda Item 1)**

J. Carrozzi opened the meeting with an acknowledgement of the Traditional Custodians and Owners of the Harbour Trust lands and paid respects to Elders past, present and emerging.

Attendees were welcomed and the meeting was opened.

The Chair:-

- NOTED there was a quorum of Members elected in attendance.

a) Apologies: Nil

b) Declarations of Interest

- NOTED

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**[CONFIDENTIAL DISCUSSION]**

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### 3. Drill Hall Lights (Agenda Item 3)

Mr Sealey joined the meeting for this item.

The Board considered Mosman Council's proposal to install lighting to facilitate the evening-time use (up to 8.30pm) of three outdoor netball courts at the Mosman Drill Hall precinct.

Ms Darwell updated the Board on the roundtable meeting held in the evening of Monday 24 June 2019 with representatives from Mosman Netball, Cross Street Residents, Mosman Council and the Harbour Trust.

The Board discussed the matter, and noted it had consulted extensively with the community concerning Mosman Council's proposal.

The Board:-

#### RESOLVED

- To progress with its decision of 14 March 2018 to commence the process of amending the Mosman Drill Hall Precinct Management Plan, and to accept a Planning Application from Mosman Council for its proposal to light the three outdoor netball courts at the Mosman Drill Hall precinct.
- To exhibit for public comment a Draft Amendment to the Mosman Drill Hall Precinct Management Plan, and a Planning Application from Mosman Council for the proposal.
- Mosman Council and community stakeholders are to be advised of this decision.
- To write to Mosman Council encouraging it to work towards enhanced policies, and facilities on its own sites, to support female participation in sports.

The Board:-

#### NOTED

- The current Management Plan and Lease were made in 2006 and contain restrictions preventing the lighting of the outdoor courts, and limiting their use to daylight hours.
- It is appropriate to review Management plans and associated instruments
- Local residents' concerns include noise generated in the early morning by Mosman Council vehicles departing Rawson Park.
- Mosman Council has responded to local traffic and safety matters as per the Board's resolution of 18 September 2018.
- The Draft Amendment to the Management Plan ('draft Plan') provides a broad update of the current plan, including a proposed amendment to the current restrictions on lighting and use of the three outdoor courts.
- Following public exhibition of the draft Plan and Planning Application, the Board will consider submissions, and will provide community stakeholders with an opportunity to address the Board, before making a decision on whether or not to adopt the draft Plan and to approve the Planning Application.
- If the draft Plan and Planning Application were to be approved, then the current Lease would need to be amended.

Moved: J. Keen

Seconded: J. Cashman

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**[CONFIDENTIAL DISCUSSION]**

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**[CONFIDENTIAL DISCUSSION]**

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**6. Harbour Trust Conservancy: Appointment of Director & Company Secretary (Agenda Item 6)**

Ms Jeffress joined the meeting for this item. Ms Jeffress spoke to the paper which included confirmation of consultation with Board director Mr McCann, as resolved at the last board meeting.

As Mr McCann has advised he will be resigning from the Conservancy, a new Director needs to be appointed. It was proposed that Ms Keen be appointed as Director.

Ms Keen left the meeting while Board members discussed the proposal.

The Board agreed to the appointment of Ms Keen as a Director of the Conservancy.

MS Keen re-joined the meeting.

As Dr Susan Culverston (former Chief Financial Officer) is listed as the Company Secretary for the Conservancy, it is proposed that Ms Jeffress be appointed Company Secretary.

The Board:-

- RESOLVED to appoint Ms Keen as a new Director of the Conservancy
- RESOLVED to appoint Ms Jeffress as the Conservancy's Company Secretary
- NOTED that following the Board Meeting of 16 May 2019, Mr McCann has now been consulted in relation to the changes to the Constitution and the name of the Conservancy and, accordingly, the Special Resolution of the Sydney Harbour Federation Trust as the sole member of the Sydney Harbour Conservancy Limited will take effect from 27 May 2019

Moved: J. Carrozzi

Seconded: G. Callender

Ms Jeffress left the meeting.

**7. Other Business****Board Appointments to PAC and FSSC**

M. Darwell advised that the Portfolio Audit Committee's (PAC) Financial Statements Sub-Committee (FSSC) requires a new Harbour Trust Board member to replace Ms Sally Herman who is no longer a Board member. In addition, a Board representative is required in accordance with the revised format of PAC meetings. Mr Callender nominated for both roles.

The Board:-

- RESOLVED to appoint Mr Callender to the PAC FSSC
- RESOLVED to appoint Mr Callender to as the Board representative on PAC

Moved: J. Carrozzi

Seconded: S. Hook

**Executive Director's Performance Review**

The Chair will email the Board regarding the Executive Director's Performance Review.

Meeting closed at 3.40pm