



## WHS-FOR-013.1 Work Health and Safety (WHS) Plan Assessment

<b>Project:</b>	
<b>Principal Contractor:</b>	
<b>Works:</b>	

Project Manager is to review the Principal Contractor’s Work Health and Safety (WHS) Plan to determine if the following requirements have been adequately addressed.

Work Health and Safety (WHS) Plan Requirements		Acceptable ✓ X N/A	Unacceptable Criteria – Reason for Rejection
1.	A Project-specific Risk Assessment, identifying hazards and assessing the risks associated with the work, and documenting the risk control measures to be taken		
2.	The names, positions and health and safety responsibilities of all persons at the workplace, whose positions or roles involve specific health and safety responsibilities in connection with the construction project		
3.	The arrangements in place between any persons conducting a business or undertaking at the workplace for consultation, cooperation and coordination of activities in relation to compliance with their duties under the WHS Act and Regulations		
4.	The arrangements in place for managing any work health and safety incidents		
5.	Any site-specific health and safety rules and the arrangements for ensuring that all persons at the workplace are informed of these rules		
6.	The arrangements that will be in place to ensure that all persons receive the appropriate WHS training before commencing work on site.		



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7.	The arrangements to collect and assess, monitor and review the SWMS.		
8.	Details of the Client, that is the person commissioning the construction work, for example their name, representative and contact details		
9.	Details of the principal contractor		
10.	Details of the construction project, for example address of the workplace, anticipated start and end date and a brief description of the type of construction work that the Work Health and Safety (WHS) Management Plan will cover		
11.	Details on how subcontractors will be managed and monitored, including how the principal contractor intends to implement and ensure compliance with the WHS Management Plan such as checking on the performance of subcontractors and how non-compliance will be handled		
12.	Details on how the risks associated with all high-risk construction work that will take place on a construction project will be managed and include:		
	<ul style="list-style-type: none"> <li>Asbestos, explosives or diving work</li> </ul>		
	<ul style="list-style-type: none"> <li>Work carried out in an area in which there are artificial extremes of temperature</li> </ul>		
	<ul style="list-style-type: none"> <li>A risk of falling more than two metres or is carried out on a telecommunication tower</li> </ul>		



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	<ul style="list-style-type: none"> <li>Building or demolition work involving tilt up or precast concrete, structural alterations or repairs to a structure that requires temporary support to prevent collapse</li> </ul>		
	<ul style="list-style-type: none"> <li>The demolition of a load bearing part of a structure or the demolition of any part of a structure that is likely to affect its physical integrity.</li> </ul>		
	It also includes work carried out in, on, or near any:		
	<ul style="list-style-type: none"> <li>Confined space</li> </ul>		
	<ul style="list-style-type: none"> <li>Shaft or trench with an excavated depth greater than 1.5 metres or a tunnel</li> </ul>		
	<ul style="list-style-type: none"> <li>Pressurised gas distribution mains or piping</li> </ul>		
	<ul style="list-style-type: none"> <li>Chemical, fuel or refrigerant lines</li> </ul>		
	<ul style="list-style-type: none"> <li>Energised electrical installations or services</li> </ul>		
	<ul style="list-style-type: none"> <li>Area where there are artificial extremes of temperature</li> </ul>		
	<ul style="list-style-type: none"> <li>Area that may have a contaminated or flammable atmosphere</li> </ul>		
	<ul style="list-style-type: none"> <li>Road, railway, shipping lane or other traffic corridor that is in use by traffic other than pedestrians</li> </ul>		
	<ul style="list-style-type: none"> <li>Area at a workplace in which there is any movement of powered mobile plant</li> </ul>		
	<ul style="list-style-type: none"> <li>Water or other liquid that involves a risk of drowning.</li> </ul>		
	Other		



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13.	The provision and maintenance of a hazardous chemicals register, safety data sheets and hazardous chemicals storage		
14.	The safe use and storage of plant		
15.	The development of a construction project traffic management plan		
16.	Obtaining and providing essential services information – electrical, gas, telecom, water and similar		
17.	Workplace security and public safety		
18.	Ensuring employees have appropriate licences and training to undertake the construction work.		
19.			
20.			
16.	Other Comments:		

**NOTES:**

If the Work Health and Safety (WHS) Plan is **“NOT ACCEPTED”**, a copy of the signed checklist is to be forwarded to the Principal Contractor for information and action.

This Work Health and Safety (WHS) Plan has met the above criteria and is:

**ACCEPTABLE**  **NOT ACCEPTABLE**

Work Health and Safety (WHS) Plan reviewed by \_\_\_\_\_  
(Project Manager)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please email completed plan to [safety@harbourtrust.gov.au](mailto:safety@harbourtrust.gov.au) and file for your own records.