



24 September 2025

**Meeting Notes  
Harbour Trust  
Community Advisory Committee**

**Time:** 5.00 pm – 7.00 pm

**Venue:** Harbour Trust Head Office (28 Best Avenue, Mosman/Microsoft Teams)

**Present**

Ann Marie Kimber, *Mayor of Mosman*  
Sue Heins, *Mayor of Northern Beaches*  
Kent Browning, *HMAS Penguin*  
Derek Croker, *HMAS Penguin*  
Erica Griffiths (*Representative for Zali Steggall, Member for IllWarringah*)  
Cathy Griffin  
Yolande Stone  
Anne Clarke  
Chido Mauwa  
Linda O'Malley  
Lisa Trueman  
Sheila Foliaki  
Trudy Phelps  
Glyn Evans

**Apologies**

Allegra Spender, *Member for Wentworth*  
Jerome Laxale, *Member for Bennelong*  
  
Zoë Baker, *Mayor of North Sydney*  
Zac Miles, *Mayor of Hunters Hi*  
  
Sarah Swan, *Mayor of Woollahra*  
Peter Doukas  
Rebecca Cardy  
Jeremy Kenna

**In Attendance - Harbour Trust**

Janet Carding, *Executive Director*  
Tim Entwistle, *Chair of the Trust*  
Terry Bailey, *Member of the Trust*  
Brad Manera, *Member of the Trust*  
Kathryn Roberts, *Director, Marketing & Visitor Experience*  
Graham Izod, *Director of Assets & Parklands*  
Daniel Sealey, *Director of Planning*  
Susan Thompson, *Head of Engagement & Experience*  
Eloise Dalmas, *Community Engagement Officer*

**1. Welcome and Apologies**

The Executive Director, Janet Carding (JC) gave the Acknowledgement of Country and noted the apologies for the meeting (as above).



## 2. Member of the Trust update

Tim Entwistle (TE) provided an update regarding a recent conversation at Macquarie Lightstation with the Minister for the Environment & Water, Murray Watt where he was shown the recent completion of the Greenway Wall conservation works. TE stated that the Corporate Plan was finalised and now published online. The Annual Report will be reviewed at the next Trust meeting.

The committee was advised that following the last unsuccessful application for Deductible Gift Recipient (DGR) status, that another application will be made shortly. TE stated that achieving DGR status would be a valuable contribution to the Trust's objectives.

## 3. Executive Director update

Janet Carding (JC) shared that the Harbour Trust had received a strong response to the CAC EOI renewal receiving over 50 applications.

An update was provided on the School Infrastructure NSW (SINSW) Environmental Education Centre at Middle Head / Gubbuh Gubbuh. The Harbour Trust had a number of constructive discussions with Schools Infrastructure NSW on using the former garages at Middle Head as an alternative location for its Environmental Education Centre, but were recently advised of changing strategic priorities at Schools infrastructure which led to a decision to refocus funds in other areas.

An update was provided regarding another act of tree vandalism at Horse Paddock Woolwich. Initial steps in response to the vandalism have included the installation of new signage in the location of the poisoned tree (along Edgecliff Rd and Clarke Rd), and additional signage in Horse Paddock. The Harbour Trust will continue to work with NSW Police on this ongoing investigation.

JC provided clarification to a query raised during the last CAC meeting (21 May) regarding the construction of a pathway by NPWS along Scenic Drive at North Head Sanctuary. JC confirmed that NPWS will undertake public consultation/exhibition for this project. The Harbour Trust will liaise with NPWS to see how the pathway can connect with Harbour Trust sites and encourage visitation across the headland.

The committee was advised that The Navy Fleet review will take place on 21 March 2026, with Harbour Trust sites offering a good vantage point for this event.

As requested by a committee member, an update was also provided on various leasing opportunities at North Head Sanctuary. JC advised that further funding is needed to bring Building 1 into use. The cost of upgrade works to the conference centre and function room have been determined, with tenants now being sought.

### ACTION:

- Dates for NPWS public consultation provided to the group when made available.

## 4. Update from First Nations Advisory Group ("FNAG")

An update from the last FNAG meeting was provided.

Stage 1 works at Middle Head / Gubbuh Gubbuh were discussed with the group, providing them with an update on the landscape design works across the site. The group was also presented an update on a research project being undertaken by Jumbunna Institute for Indigenous Education and Research regarding Cockatoo Island / Wareamah.



## MATTERS FOR INFORMATION

### 5. First Nations Strategy and Staff Cultural Learning Update

With the First Nations Strategy now published on the website the Harbour Trust has commenced work on staff cultural learning and competency building. Chris Tate (CT) shared with the committee the outcomes from a professional development day facilitated by Terri Janke & Co which included a staff survey on cultural awareness. The findings of this survey aided the development of the Harbour Trust's cultural competency learning and development program for the year ahead.

A First Nations Working Group will be established, along with an updated performance agreement item to encourage greater First Nations engagement.

### 6. Cockatoo Island Interpretation Projects and Collections Management Policy

Nerida Campbell (NC) provided an update on recent interpretation works at Cockatoo Island / Wareamah including an update on the implementation of the Collections Management Policy. Further to previous updates on the Collections Management Policy, the CAC were informed that the Acquisitions Committee and process for acquisition has now been finalised, and the first objects are under consideration within this framework.

NC confirmed that approval has been granted to purchase specialised collections management software that will, over time, enable digitisation and public access to items in the Harbour Trust collection.

NC shared that the recent Chinese language family tour has been successful and that works in Biloela House are underway with completion anticipated by the end of the year.

### 7. Capital Projects Update – Minor Works, Heritage Works, Maintenance & Infrastructure Works

Graham Izod (GI) provided an update on recent minor works, including The Greenway Wall restoration project at Macquarie Lightstation which has been completed with First Nations interpretation also being well received. The Cockatoo Island industrial precinct roof project is still underway as is the Cockatoo Island crane project with remediation works occurring on various cranes across the site. Works to the Marina Café crane are complete as are works to the Sutherland Dock crane.

### 8. Sub Base Platypus – Capital Works, Activations, Leasing and Upcoming Works.

An update regarding leasing activities at Sub Base Platypus was shared with the group. The site is predominantly leased by companies in the art/design/architecture space, with the proximity to public transport being a key driver for occupancy. Buildings 10.04 and 10.05 are vacant with the Harbour Trust actively seeking tenants for these buildings.

The Harbour Trust is looking into ways to increase activation across the site, with specific consideration given to food and beverage options, although more investigation is required.

Daniel Sealey (DS) provided an update regarding news of recent funding from Transport for NSW under their Boating Infrastructure for Communities program, where \$176,678 was awarded to the Harbour Trust for new kayaking infrastructure at Sub Base Platypus. This funding will allow for the construction of a floating pontoon for short-term tethering for approximately five kayaks at the northern end of Sub Base Platypus – facilitating visits to the site by kayak.



## 9. Middle Head / Gubbuh Gubbuh Renewal Project – Planning and Public Consultation Process.

DS explained and sought input into the upcoming planning and public consultation process for the Middle Head / Gubbuh Gubbuh Renewal Project.

The process involves two main steps: firstly a 'Referral' under the EPBC Act – and then, subject to the outcome of the EPBC process - assessment and consultation in accordance with the Harbour Trust planning framework.

Under the EPBC Act the Harbour Trust will refer the proposed action to the Minister. Once this Referral passes the initial gateway (where the Department of Climate Change, Energy, the Environment and Water [DCCEEW] checks the adequacy of submitted information), the clock will then start on a 20 business-day period which will culminate in a decision as to whether or not the proposed action is considered a 'controlled action' (which is an action that would be subject to further assessment and Ministerial consideration). This period includes a 10 business-day period of public consultation, managed by DCCEEW through their *Have Your Say* platform. The Harbour Trust will inform stakeholders about the timing of the EPBC process once it is known.

Following (and subject to) the outcome of the abovementioned EPBC process, the Harbour Trust will then undertake a planning assessment and public consultation process in accordance with its own planning framework. The Harbour Trust will notify stakeholders, and the public will have 28 calendar days to make a submission. The Harbour Trust will consider submissions as part of its assessment of the proposed action before making a determination. Stakeholders will be notified about the timing of this process once it is known.

The CAC offered feedback regarding this process suggesting that work is required to provide clear and timely communications to the community explaining Harbour Trust and DCEEW processes to avoid confusion. Mosman Council stated that they would share information and the dates of the two public consultation periods, so that their stakeholders are also aware.

### ACTION:

- Dates of DCCEEW and Harbour Trust consultation periods to be shared with Mosman Council for their platforms.

## 10. AOB

Mayor Kimber provided an update regarding the amenities block on Middle Head Oval, confirming that construction would start in early 2026. Council will liaise with the Harbour Trust regarding traffic management during the construction period.

Mayor Kimber also announced that a new General Manager has been appointed for Mosman Council.

Kent Browning also shared with the group that a Freedom of Entry Parade by HMAS Penguin on 24 October will be included in this year's Festival of Mosman, which starts on 23 October 2023.