



**HARBOUR TRUST**  
**SUB BASE PLATYPUS COMMUNITY ADVISORY COMMITTEE**  
13 July 2022  
**MEETING NOTES**

**Time:** 5:30pm – 6:25pm

**Venue:** Zoom Video Conferencing and in person at the Harbour Trust office, Mosman

**Committee Members present**

Paul Forward  
Miles Lockwood  
Jessica Keen  
Tammy Dodd  
Matthew Lorrimer

**Apologies**

Neil Schafer  
Phil Burfurd

**Harbour Trust representatives and guests present:**

Janet Carding, *Executive Director*  
Graham Izod, *Director Assets and Parklands*  
Patrick Lee, *Project Manager*  
Michael Pender, *Development Advisor*  
Susan Thompson, *Head of Engagement & Experience*  
Peter Salib, *Taylor Construction, Contractor – Torpedo Factory Renewal Project*

## 1. Welcome, Acknowledgement of Country and Executive Update

The Harbour Trust (HT) Executive Director Janet Carding (JC) opened the meeting with an Acknowledgement of Country and executive update. JC introduced Susan Thompson (ST), Head of Engagement & Experience.

ST welcomed Sub Base Platypus Community Advisory Committee (SBP CAC) members and acknowledged the Traditional Owners. ST outlined the meeting purpose and agenda.

## 2. Project status and program update

Patrick Lee (PL) and Michael Pender (MP) updated the committee on the Stage 2 (Demolition Stage) of the program.

PL Introduced the company Taylor Construction Group (TCG) and outlined their experience and their demonstrated capacity to deliver a construction program with limited disruptive impact on local community and tenants.

PL played a video to demonstrate site progress and noted the footage was taken yesterday, 12 July 2022.

PL provided an external and internal demolition status update, including a description of the HAZMAT process. PL noted the perimeter scaffolding includes a floating water bund and hoarding to capture any debris that may fall in the direction of the harbour. PL noted the Environmental Management Plan is activated. The environmental consultant is monitoring the sediment, erosion control and water quality. Noise monitoring is also taking place. The demolition program update will be continuing until October 2022 not September 2022.

- Jessica Keen (JK) asked what is the HT plan for the Ballroom?

PL confirmed it will be demolished.

- Paul Forward (PF) asked what is the timeframe to remove the slab itself?

PL confirmed the estimated timeframe is 2 weeks.

PL noted there will be ongoing noise and environmental monitoring during the period of demolition and dates are subject to change due to refinement and inclement weather.

PL noted that the next CAC meeting date is yet to be confirmed but likely October 2022.

*\*Post meeting correction: The next CAC meeting date was already scheduled and will take place 16 November 2022.*

### 3. Communications Update

ST summarised the communications approach across multi channels to targeted groups and reiterated that a robust process for addressing and logging complaints is in place.

SBP Committee suggestions to consider extending the distribution via:

- Letterbox drop to the Grumpy Baker, Clarke Rd, Neutral Bay
- Update North Sydney Council – website – social media
- North Sydney produce markets – street stall
- Burton street Kirribilli – street stall
- Kirribilli markets
- Kirribilli neighborhood centre
- Committee members can share socials about next stage via their own networks

MP noted there are set dates to talk to the precinct committees.

JC noted there had already been several conversations with the precinct committees.

MP advised that next meeting the HT will have further updates on timing of the project at the next meeting and will give adequate notice to the CAC. The next CAC meeting will explain the beginning of project completion and will discuss a project update, landscape plans, interpretations plan and communications plan. Images of the site will be provided and the SBP CAC may be able to meet onsite.

PF noted that he is away until the 16 October and suggested meeting last week of October, on site.

PF noted that lora has its own intranet which is a great distribution network.

#### **Meeting closed 6:25pm**

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Prepared by: Susan Thompson, Head of Engagement and Experience

Date: 13 July 2022

Cleared by: [name], Executive Director

Date: [month] 2021

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